COVID-19 Vaccine Administration Topics

1. Communications Plan & execution
   a. Patients & families
   b. Staff
   c. Partners
   d. Community
   e. Call centers
2. Storage requirements
3. Security
4. Inventory & supply chain
5. Governmental reporting requirements
6. Administration tracking/tracing
   a. Patients
   b. Staff
   c. Documentation
7. Vaccine administration processes
   a. Storage
   b. Training & education
   c. Locations
   d. Staffing
   e. Signage
   f. Job aids
   g. PPE
8. Safety
   a. Adverse reactions
9. Deciding who gets a vaccine first?
   a. How to decide?
   b. How to "validate"
10. Decision & communication-will this be mandatory?
    a. Messaging
    b. Legal
    c. Unions